

Dear Parents/Guardians:

Welcome! We are looking forward to an exciting school year! We want your child to feel comfortable in his/her classroom and we want to help your child make a smooth transition from home to school. Feel free to send in a picture of a special loved one and we will place the picture in your child's cubbie so they may look at it throughout the day. We know that with your help, your child will learn to love school and look forward to coming every day! We have made a list of some important information to assist your child. Policies and procedures may change at any time due to CDC and County Health department guidelines.

***School Hours:**

Student hours are 9:00 to 3:30. Drop and Go hours in the AM are: 9:00-9:15. Drop and Go pickup in the PM is 3:10-3:30. There will be NO office pick up between the hours of 2:50-3:30. Bus children will begin dismissal @ 3:30.

***Lunch Form:**

Please fill out the Food Service form. The form can be found on the Pemberton website under Food Services Online. Even though breakfast and lunch will be free for all students during the 2021-2022 school year this form still needs to be filled out for funding purposes.

***Lunch:**

The children will need lunch every day. You may send in a lunch or request a school lunch. ALL lunches for the 2021-2022 school year are free. There is a separate Preschool lunch menu from the other district schools. Children will eat family-style. There is only one main entree served daily. Please be sure to read the menu to assure that your child likes what is listed.

***Breakfast:**

The school offers breakfast daily. ALL breakfast for the 2021-2022 school year will be free.

***Snack Time:**

There will be an afternoon snack. If your child has any specific food or non-food allergies, please let us know immediately. Please be sure to pack your child a snack daily. Milk and water will be provided by the school.

***Nap:**

Children will have their own cot for rest time. They will need a crib sheet to lie on and a small blanket to cover themselves with. We will send both items home on Friday to be laundered. Please return them on Monday. Please **do not** send in sleeping bags or bed pillows. Your child may bring a small furry friend for use during rest time.

***Extra Clothes/Mask:**

Please send in an extra mask and clothing in case of accidents or spills. Your child will need an extra mask, pants, underwear, socks and a shirt to be kept in school.

***Clothing:**

Please make sure your child is dressed in clothing, which allows him/her to use the bathroom independently. For example, overalls, belts and one-piece outfits are difficult for a child to manipulate. Play clothes and sneakers are the most suitable attire for the children. We will go outside daily. Please dress your child for the weather. **Backless shoes are not permitted.**

***Kaymbu for Families App:**

Kaymbu for Families is a companion app for COR Advantage. This app allows families to receive communications from programs all in a centralized feed. In addition, the app includes a contactless drop off feature as well as the ability for families to adjust their own contact information saved in the system. You will also be able to upload photos and videos of your child at home to your child's teacher. Instructions are attached on how to download the App.

***Weekly Newsletter:**

You will receive a weekly classroom newsletter by email every Friday via the Kaymbu app. Please be sure to read the newsletter to stay informed of the activities in the classroom.

***Book Bag Tags:**

We will attach a green tag to your child's book bag. This tag must remain on your child's book bag throughout the year. It contains important information that allows for your child to move safely to and from the classroom during arrival and dismissal. Please inform us if there are any changes in the information and if the tag gets removed.

***Folders:**

Your child will be provided with a folder along with a parent-teacher communication book. Please keep them in your child's book bag, as we will check them every morning to see if there is any new information we need to know from home. Please check the communication book and empty the folder of all papers nightly, as we will write reminders and important information about your child's day.

***Toys from Home:**

Please refrain from sending any toys into school with your child, we do not want them to get lost or broken at school! Your child may bring a small furry friend for use during rest time.

If you have any questions or concerns, feel free to contact us at 893-8141 ext. 1500. You can also email me at jwood@pemb.org or drop a note in your child's Communication Book. We will be happy to help! We look forward to a fantastic, fun, and successful year!!

Sincerely,
Mrs. Wood and Mrs. Rivera